



OCT 30 1981

Mr. Harry E. Fitzwater  
Deputy Director of Administration  
Central Intelligence Agency  
Washington, DC 20505

DDA REGISTRY  
FILE: Vehicles

Dear Mr. Fitzwater:

The General Services Administration's Transportation and Public Utilities Service has implemented a new centralized leasing program designed to provide an additional source of motor vehicle support to all Federal agencies. This program will relieve those Federal agencies that use it from both the time constraints and administrative costs associated with entering independently into lease contracts.

One indefinite quantity lease contract covering subcompact sedans, compact sedans, and station wagons, and another covering light trucks have been awarded against which the agencies can order vehicles anytime from October 15, 1981, through September 30, 1982, for delivery nationwide. Although the use of these contracts is not mandatory, they do offer extremely favorable rates and should be considered for use whenever your agency has an authorization (issued from GSA's Office of Motor Equipment) to lease sedans, station wagons, or light trucks.

Both contracts (awarded to AVIS for passenger vehicles and to HERTZ for light trucks) allow vehicles to be leased for a period of 10-12 months with an extension option for an additional 10-12 months.

Detailed information regarding this lease program is being forwarded to the vehicle procurement contact within your agency. However, should you require additional information, please contact Mr. Charles Norberg on (FTS) 557-3021.

Sincerely,

ALLAN W. BERES  
Commissioner